

OFFICE OF TRAINING

NOTICE  
No. 19-71

16 March 1971

SUBJECT: Office of Training Career Service Board

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1. Effective immediately [REDACTED] 25X1A  
[REDACTED] are appointed members of the Training (ST) Career Service Board  
vice [REDACTED] [REDACTED] retired. The other  
members of the Career Board are as follows:

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[REDACTED] is an Advisor to the Career Board and  
[REDACTED] serves as the Secretary to the Board.

2. The Career Board will meet at least monthly and is responsible  
for:

a. Reviewing the overall personnel position of the ST Career  
Service. This includes individual reviews of ST Careerists in  
grades GS-10 through GS-14.

b. The competitive evaluation and ranking for promotion of  
officers of the ST Career Service in grades GS-11 through GS-14.  
This will be accomplished throughout the year as headroom be-  
comes available.

c. The review of Field Reassignment Questionnaires and Career  
Plans submitted by officers in grades GS-09 through GS-14.

- d. Reviewing recommendations for Quality Step Increases for personnel in grade GS-11 and above.
- e. Recommending internal and external training as part of the career development of officers in grades GS-11 through GS-16.

3. The recommendations of the Career Board will be submitted to the Director of Training for approval or other appropriate action.

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HUGH T. CUNNINGHAM  
Director of Training